**Royal Burgh of North Berwick Community Council**

**Minutes of Meeting held at 19.30 on**

**Tuesday 9th January 2024**

**in the Community Centre, Law Road**

**Present:**  Kenny Miller (Chairman) (via zoom), Judy Lockhart-Hunter (Vice chairman), Kathryn Smith (Secretary), Christiane Maher (Treasurer), Peter Hamilton, Bill Macnair, Ian Watson, George Johnstone, Mairi Benson (via zoom), Jacq Cottrell (via zoom), Don McKee & Liz Martin (via zoom)

**Also present:** Jim Goodfellow and Craig Bathgate (local press)

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| **Agenda item** | **Discussion** | **Action** |
| **1 Welcome** | As the Chairman was unwell, Vice chairman, Cllr Lockhart-Hunter chaired the meeting and opened it by welcoming all to the 16th in person meeting (since Covid) of the Community Council and wishing everyone a Happy New Year. |  |
| **2 Apologies** | ELC Cllrs Carol McFarlane, Jeremy Findlay, Doug Haig & Kirsty Towler |  |
| **3 Resignation** | 3.1 Sadly, Cllr Martin had decided to resign from the Community Council due to her involvement with other organisations in the town meaning she did not have the time to commit fully to the group.  3.2 Cllr Lockhart-Hunter thanked her for all she had done during her short time on the Community Council and added that she would be sorely missed.  3.3 The Secretary confirmed that the casual vacancy would require to be advertised as soon as possible. |  |
| **4 Previous Minutes** | Adoption of the Minutes of the meeting held on 5th December, which had been circulated previously, was proposed by Cllr Macnair and seconded by Cllr Watson. |  |
| **5 Matters Arising** | 5.1 ***5.2 County Hotel:*** There was still nothing further to report regarding the plans for the building. Cllr Lockhart-Hunter would pursue. |  |
| **6 Police Report** | 6.1 This month’s abbreviated police report, which had been circulated beforehand, was taken as read.  6.2 PC Dalziel was still to go back to speak to the Clifford Road residents about speeding in the street.  6.3 Speeding on Haddington Road was still a problem and would be raised at the next CAPP meeting.  6.4 It was noted that the speed re-active sign on Haddington Road was not working. ELC’s Ian Lennock would be asked to investigate.  6.5 It was suggested that PC Dalziel be invited to a meeting.  6.6 The next CAPP meeting would be on 10th January. The agreed priorities from the last meeting were anti-social behaviour in Gullane and North Berwick including at the Glasclune shelter. |  |
| **7 Planning matters** | 7.1 The December planning applications were led by the Cllr Maher.  7.2 The following new applications had been viewed beforehand and, following a brief discussion, no comments were made –  ***Certificate of lawfulness for an existing use short term holiday let –*** 39A Westgate & 5 Quality Street  ***15 Tweedie Place –*** certificate of lawfulness for extension to house  ***Change of use of flat to short term holiday let (retrospective) –*** 6 Melbourne Place & 2A Market Place  ***25 Marmion Road –*** erection of garden room, walls, steps, railings and formation of hardstanding area  ***Windie Edge, Abbotsford Road –*** erection of shed  ***1 Pointgarry Road & 22 West Bay Road –*** alterations to wall to form vehicular access, installation of gate and formation of hardstanding area  7.3 Decisions since last meeting –  ***Certificates of lawfulness for existing use short term holiday lets –*** 14 Balfour Street, 4 Milsey Court - **granted**  ***Certificates of lawfulness for existing use short term*** **holiday let–** 25 Westgate, 25D MelbournePlace, 112A High Street **- refused** due toinsufficient evidence for 10 years let  ***Change of use of flat to short term holiday let –*** Starboard View, 2 Eastfield Court, Marine Parade – **granted**  ***ELYC 36-40 Victoria Road –*** siting of mobile snack bar for temporary 6-month period – **withdrawn**  ***3 Priory Gate, Glenorchy Road –*** formation of dormers – **granted**  ***31 Craigleith Avenue –*** erection of porch – **granted**  ***72 Douglas Marches –*** extension to house – **granted**  ***11 Ben Sayers Park –*** extension to house – **granted**  ***Upper Tantallon, 4A Marine Parade –*** replacement windows – **refused** as frames too thick  ***53 Forth Street –*** alterations to flat – **granted**  ***18 York Road –*** installation of gas meter box – **granted**  ***Land south west of NBHS, Grange Road –*** change of use of agricultural land for formation of 2 sports pitches and associated works – **granted**  ***4 Rhodes Cottages –*** extension to house, formation of dormers, 1st floor balcony with handrails and raised terrace with handrails (part retrospective) - **granted** |  |
| **8 Treasurer’s Report** | 8.1 The Treasurer confirmed that the following payments had been made during the last month - £13 to Scottish Power for the store; £38 to the Secretary for the Minutes; £46.97 for baby gift and £143.88 for zoom subscription. |  |
| **9 Parking Consultation Outcome** | 9.1 There was to be a further meeting with Peter Forsyth on 15th January when it was expected that it would be confirmed that the proposed parking management scheme in its present form would be abandoned and brought back in 3 phases.  9.2 The complaint about Ian Lennock’s email on the update on the proposals for the east end of the High Street was now with the Ombudsman.  9.3 A further update from Ian Lennock had been received confirming that the engineering design for phase 1 of the safety and accessibility works at the east end of the High Street had been completed and comprised a raised table/ gateway feature at the High Street/ Quality Street junction which would be constructed in February and March.  9.4 It was concerning to note that the Business Association had not been included in the mailing list with the update.  9.5 It was agreed that Cllr Lockhart-Hunter would write to Ian Lennock for further information regarding the raised table and whether the proposed work was confined to phase 1.  9.6 A paper highlighting the legislation available for motorhomes and campervans control and management powers had been sent to Peter Forsyth but there had been no comment to date. |  |
| **10 Area Partnership** | 10.1 The next meeting of the Partnership was scheduled for 23rd January. |  |
| **11 Local Place Plan** | 11.1 Cllr McKee confirmed that a further meeting of the steering group and Planning Aid Scotland (PAS) would be taking place the following afternoon after which activities would intensify.  11.2 There was to be a soft launch with community leaders and an on-line discussion with the ELC councillors. The launch date was 25th January.  11.3 PAS had asked if they could have a landing page on the NBCC website for surveys etc. and this was agreed. |  |
| **12 Edington Cottage Hospital** | 12.1 Cllr Lockhart-Hunter reported that the last meeting of the reprovisioning group had been cancelled and was yet to be re-scheduled. |  |
| **13 Correspondence** | 13.1 An e-mail regarding Scottish Government: Public Consultation on ‘Democracy’ had been circulated with the deadline for comment being the end of February. |  |
| **14 Any other competent business** | 14.1 ***Stella Moffat Trust:*** Cllr Maher suggested holding a competition to design a logo for the Trust with a prize of £50 for the winner. She undertook to investigate further with the local art group.  14.2 ***On the Move:*** The next meeting was on 17th January. TheChair, who was on the Mains Farm Bus Group steering group, was pushing for a shuttle bus for the Cala Estate. The ELC transport manager was carrying out a survey to determine demand. |  |
| **15 Date of Next Meeting** | The date of the next meeting would be on Tuesday 6th February 2024 at 7.30 pm in the Community Centre. |  |