**Royal Burgh of North Berwick Community Council**

**Minutes of the 505th Public Meeting held at 19.30 on Tuesday 5th June 2018**

**in The Hope Rooms, Forth Street, North Berwick**

**Present:**Cllr Claire Mackenzie – Acting Chair, Cllr Kathryn Smith - Secretary, Cllr Judy Lockhart – Treasurer, Cllrs Lewis Foster, Gordon Moodie, William Macnair, Lesley Kay, Geraldine Prince & Ian Watson

**In attendance:**Peter Hamilton, ELC Cllr Jane Henderson, ELC Cllr Jim Goodfellow, 4 members of the public and local press.

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| **Agenda item** | **Discussion** | **Action** |
| **1 Welcome** | The Acting Chairman opened the meeting and welcomed all present to the 505th meeting of the Community Council. |  |
| **2 Apologies** | Cllrs S Northrop & O Owen and PCs D Gray & I Paterson |  |
| **3 Previous Minutes** | Adoption of the Minutes held on 1st May, which had been circulated previously, was proposed by Cllr Moodie and seconded by Cllr Prince. |  |
| **4 Matters Arising** | 4.1 ***4.2*** Cllr Smith confirmed that the letter regarding the sewerage pipe and the erosion caused by the recent storm had been sent to Scottish Water with copies to SEPA and Iain Gray, MSP. A response was awaited.  4.2 ***8.1*** It was confirmed that a pitch had been made to the Area Partnership for half of the balance of funds required for the replacement of the bollards in Beach Road and The Quadrant. A decision on the application was expected shortly. In the meantime it was noted that work had started on the project. |  |
| **New business** |  |  |
| **5 Police Report: (further details attached separately)** | 5.1 In the absence of the police Cllr Smith read out this month’s police report which is attached separately.  5.2 The date of the next CAPP meeting is scheduled for 27th June in the Old Council Chambers.  Feedback welcome to [NorthBerwickCoastalCPT@Scotland.pnn.police.uk](mailto:NorthBerwickCoastalCPT@Scotland.pnn.police.uk) or [deborah.gray@scotland.pnn.police.uk](mailto:deborah.gray@scotland.pnn.police.uk) and [john.paterson2@scotland.pnn.police.uk](mailto:john.paterson2@scotland.pnn.police.uk). |  |
| **6 Chairman & Vice chairman** | 6.1 Cllr Mackenzie intimated that it was her intention to resign as Vice chairman.  6.2 After discussion it was concluded that it made more sense for Cllr Mackenzie to continue to act as Chairman and for Cllrs Watson and Owen to act as Vice chairmen till the AGM in October.  6.3 It was agreed that the casual vacancy would be advertised in the late summer. |  |
| **7 Planning Matters (attached separately)** | 7.1 The May planning applications were led by Cllr Smith in the absence of Cllrs Northrop and Owen.  7.2 List A (previously circulated) – no comments.  7.3***:*** ***4 The Quadrant:*** After discussionit was agreed to object to the four roof lights on the front of the building because of the adverse impact they would have on the character and appearance of the listed buildings in the street in the Conservation Area  7.4 ***22 Lord President Road:*** Although the plans had been revised and the height of the building reduced, after discussion it was agreed to object to the erection of 1 house, change of use of public space to form vehicular access and associated works as there were still concerns about overdevelopment of the plot and road access on a junction.  7.5 ***3 Creel Court:*** After discussion it was agreed that, as there were no concerns regarding the replacement of timber windows with PVC windows as they would have no impact on the character of the Conservation Area, the application should be moved to List A.  7.6 ***19 St Andrew Street:*** After discussion it was agreed to object to the retrospective application for replacement of the first floor window on the front of the building as it appears to be PVC and is out of keeping with the other widows on the front. There are no concerns about the one at the rear as it is not in general view.  7.7 ***24 & 26 Westgate:*** As an objection had been lodged already to the proposal to form vehicular accesses, a hardstanding area, erect gates, railings and a fence to create off street parking as this would result in the loss of parking spaces in the street and create a potential safety risk to pedestrians and vehicles on the busy main exit road from the town, after discussion it was agreed to object to the application for Conservation Area Consent.  7.8 ***8 Dundas Avenue:*** After discussion it was agreed that, as there were no concerns regarding the extension to the house, the application should be moved to List A.  7.9 ***4 Dundas Avenue:*** After discussionit was agreed that, as there were no concerns regarding the extension to the house, the application should be moved to List A.  7.10 Cllrs Owen & Watson will lead on the planning applications for June’s meeting. | KES  KES  KES  KES |
| **8 Treasurer’s Report** | 8.1 The Treasurer reported that an outstanding bill to Vote Pedro and the minute taker’s fee had been settled during the month.  8.2 £15.60 had been refunded to Cllr Prince from local priorities for a map she had paid for in respect of the telephone kiosks project so that it could come from the budget for that project.  8.3 She commented that the bank statements were always available for examination by community councillors. |  |
| **9 Consultations** | * Statement of Licensing Policy for 2018-2022 – deadline 30th June * SFRS - Your Service … Your Voice – deadline 14th May – Cllr Lockhart had submitted the Community Council’s response. * Adult-wellbeing/growing older – proposals for the re- provision of Abbey & Edington – deadline 30th June. * Revised scheme for Neart Na Gaoithe offshore wind farm – Marine Scotland had consulted ELC on the application for consent to construct and operate the offshore wind farm 15.5 km east off Fife Ness and was now seeking the Community Council’s views to inform ELC’s response to the application. It was agreed that as it was sufficiently far out to sea and therefore had no (or very little) visual impact on the town the Community Council had no objection to the application. It was open to individuals to respond if they so wished. | KES  SN |
| **10 AED’s** | 10.1 Following Tommy Todd’s resignation from the Community Council questions had arisen regarding the ownership and maintenance of the external AED’s which he had arranged to be installed. Cllr Watson pointed out that maintenance was an onerous responsibility as the pads had to be checked regularly and the batteries had a 5 year life span. There was also the matter of insurance. After discussion it was agreed that Cllrs Lockhart & Foster would investigate whether a maintenance contract for all AED’s in East Lothian could be entered into though the Association of East Lothian Community Councils. | JL & LF |
| **11 Re-provisioning of**  **the Edington & Abbey** | 11.1 Cllr Kay commented that there had been a well attended public meeting on 9th May followed by a workshop on 26th May regarding the re-provisioning of the Edington and the Abbey. A lot had been said by the Integrated Joint Board (IJB) at these meetings but nothing had been put in writing.  11.2 As she felt it was important that community views are reflected in the next paper which it was understood would be going to the IJB in August, she asked for support from the Community Council to a letter asking for re-assurance that (a) key agencies would have the opportunity to shape the paper going to the IJB; (b) there would be no closures until the replacement services were in place; and (c) no services would be lost in the re-provisioning.  11.3 It was agreed that the Community Council would be happy to put its name to the letter along with the Friends of the Edington and the Health & Wellbeing Association. |  |
| **12 Communications Group** | 12.1 The Group had not met during the last month.  12.2 Cllr Mackenzie was delighted with the new format of *NB Connect* which had been produced in association with the *Courier* and which had been distributed recently. She would be writing to thank the editor. |  |
| **13 Community Day – 8th June** | 13.1 The Community Event would be taking place on 8th June from 11.00am - 2.30pm at St Andrew Blackadder Church. It would be a chance to get to know the community and to find out what was going on, to share stories and experiences of the snow and to suggest what could happen in future. It would also contribute to the development of the Resilience Plan. A number of bodies were also using the event to say 'thank you' to people who had helped them during the snow.    13.2 There were about 30 bodies signed up to take a table to tell people what they do.  The organisers were really pleased at the response.  13.3 Cllrs Prince & Smith had volunteered to man a Community Council table. |  |
| **14 Reports from Groups & Societies** | 14.1 *Calder & Crawford Cups:* Cllr Smith commented that she was awaiting confirmation from Enjoy Leisure that the East Links putting green would be available on the proposed dates of 24th (qualifying) and 26th (finals) July for the annual putting competition. She would be looking for help nearer the time.  14.2 *Harbour Trust:* AsJane McMinn had confirmed to Cllr Smith that it would be useful to have a community councillor attending their meetings Cllr Prince was confirmed as the Community Council’s representative. She reported that David Windmill, the Chairman of the Seabird Centre, was to give a presentation at the next Trust meeting. It was agreed that he should be invited to present to the Community Council.  14.3 *Area Partnership:* Cllrs Owen & Lockhart were confirmed as the main representatives with Cllrs Prince & Mackenzie as deputies.  14.4 *Association of East Lothian Community Councils:* Cllrs Lockhart & Foster had been elected to the committee at the recent EGM. |  |
| **15 Correspondence** | The following communications had been received –   * An invitation to participate in marking Merchant Navy Day on 3rd September by flying the Red Ensign. St Andrew Blackadder Church does this. * An e-mail inviting people to join a conversation about community decision making to help make public services more locally focused. * An e-mail regarding entering Paths for All 2018 Volunteer Awards – deadline 29th July. * An e-mail inviting applications for a Community Path grant – deadline 25th June. * An invitation to the official launch of Drift from 6.30 – 8.30 pm on 8th June. |  |
| **16 Any other competent business** | 16.1 Cllr Kay commented that it would be appropriate to write to Tommy Todd thanking him for his contribution to the community during his 18 months as a community councillor. Cllr Mackenzie agreed to do this.  16.2 Hilary Smith, Chairman of the Area Partnership, commented that the On the Move group was looking at how the town could operate during the summer months to alleviate the parking problems and was considering producing a town map to highlight parking spaces. As signage would be required to direct drivers in the right direction she asked if the Community Council could help with funding. After discussion it was agreed in principle to fund the signage proving the cost was nor exorbitant. She undertook to obtain quotes as soon as possible.  16.3 Cllr Kay commented that it was time for the community to be vocal regarding the proposed acquisition of the Lime Grove site. She would have a signing up sheet at the Community Event to get as many members for the new development company as possible as it was important to demonstrate community buy-in to the project. | CM |
| **17 Date of Next Meeting** | Tuesday 3rd July 2018 at 7.30 pm in the Hope Rooms, Forth Street. |  |