**Royal Burgh of North Berwick Community Council**

**Minutes of the 500th Public Meeting held at 19.30 on Tuesday 9th January 2018**

**in The Hope Rooms, Forth Street, North Berwick**

**Present:**Cllrs T Todd - Chair, C Mackenzie - Vice-Chair, K Smith - Secretary, J Lockhart – Treasurer, W Macnair, G Moodie, L Kay, O Owen, I Watson, L Foster, G Prince

**In attendance:**ELC Cllr Jane Henderson, Peter Hamilton, Gavin Harper (press), and 5 members of public.

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| **Agenda item** | **Discussion** | **Action** |
| **1 Welcome** | The Chair opened the meeting and welcomed all present to the 500th meeting of the Community Council at its new venue. |  |
| **2 Apologies** | Cllr S Northrop, PC I Paterson & PC D Gray |  |
| **3 Previous Minutes** | Adoption of the Minutes held on 5th December, which had been circulated previously, was proposed by Cllr Foster and seconded by Cllr Moodie. |  |
| **4 Matters Arising** | 4.1 ***4.2*** ELC Cllr Henderson confirmed that ELC was talking to Mono regarding a site in the Heugh Industrial Estate for the telecoms mast. It was still being surveyed but it looked unlikely that they would proceed with the Recreation Park site.  4.2 ***4.7*** The invitation to the North Berwick Area Community Health and Social Care Forum on 14th December had been circulated. Cllr Kay stated that this was the start of a series of meetings on an important issue. As it is to have a broad representation from different organisations she felt it was important to have community council representation on the Forum. *Cllr Northrop subsequently agreed to be the community council representative.*  4.3 ***4.11***Cllr Kay commented that the Civic Pride application for a parklet had not been submitted.  4.4 ***6.3/9.4*** It had been ascertained that the Royal Mail owned the building in Westgate but that the telephone kiosks were owned by British Telecom. Cllr Prince agreed to take on this task. The suggestions received for the kiosks would be passed to her.  4.5 ***8.3*** Cllr Lockhart confirmed that ELC was happy with the proposals for the under spend which she had submitted.  4.6 ***12.3***Cllr Northrop had submitted the response to the Carers (S) Act ELH&SCP Survey and thanked those who had contributed  4.7 ***15*** Following the resignation of Cllr Mackenzie from the North Berwick Trust, a postal ballot of community councillors was held to select two new Trustees from 3 applicants to fill the vacancies. Cllrs Moodie and Foster were duly elected. | SN  GP |
| **New business** |  |  |
| **5 Police Report: (further details attached separately)** | 5.1 Cllr Smith read out this month’s police report which is attached separately.  5.2 There was no CAPP meeting held in December.  The date of the next CAPP meeting is 31st January 2018 in the Old Council Chambers.  5.3 Cllr Mackenzie commented that she had photographed one of the trail motorbikes racing along the High Street and passed it on to the Police who were dealing with the matter.  Feedback welcome to [NorthBerwickCoastalCPT@Scotland.pnn.police.uk](mailto:NorthBerwickCoastalCPT@Scotland.pnn.police.uk) or [deborah.gray@scotland.pnn.police.uk](mailto:deborah.gray@scotland.pnn.police.uk) and [john.paterson2@scotland.pnn.police.uk](mailto:john.paterson2@scotland.pnn.police.uk). |  |
| **6 Road Safety** | 6.1 Cllr Mackenzie highlighted a problem with speeding traffic on Grange Road late on Friday/Saturday nights.  6.2 She was also concerned about the safety of children going to and from school as a result of the volume and speed of traffic near the school and commented that there had to be an awareness of the speed of traffic in the town generally.  6.3. She proposed to attend the next CAPP meeting with concerned parents to raise the issue with the police. |  |
| **7 Planning Matters (attached separately)** | 7.1 The December planning applications were led by Cllrs Kay and Lockhart.  7.2 List A – no comments.  7.3 ***Land outside 11 Quality Street:*** The proposed installation of a BT cabinet outside 11 Quality Street by replacing a planter so ‘that visual intrusion is minimized and the impact on road users and pedestrians reduced’ was discussed. The need for upgrading the technology was acknowledged but, as this was a sensitive location in a Conservation Area for an obtrusive structure, it was agreed that BT should be asked to find a less visually intrusive location.  7.4 ***Land at Tantallon Road [Mitchell’s Garage]****:* A Proposal of Application Notice had been received for a care home and hotel development including associated landscaping, infrastructure and parking at the garage site. Although generally welcomed there was discussion about the type of care hope proposed. It was agreed that a representative from the developers should be invited to the next meeting to discuss further. The public exhibition would take place at The Glen Golf Club on 20th February from 1.00 pm – 7.00 pm.  7.5  ***Cheylesmore, 67 Dirleton Avenue:*** After discussion it was agreed there were no concerns to the proposed carport; the application was moved to List A  7.6 ***Whitekirk:***  A Proposal of Application Notice had been received for a holiday lodge development including the refurbishment and expansion of the existing clubhouse to accommodate a leisure club, function suite, café/restaurant/shop, indoor and outdoor children’s play areas, ancillary buildings with associated access, landscaping and infrastructure works at the former Whitekirk Golf & Country Club site. There would be 2 public exhibitions in Whitekirk Village Hall on 16th March from 3.00 pm – 8.00 pm and 17th March from 10.00 am – 2.00 pm.  7.7 ***NBGC Coastal Erosion Protection Project:*** There is to be a stakeholder information presentation on 30th January from 12 noon till 2.00 pm at the New Clubhouse, Beach Road to provide an update on the coastal erosion project.  7.8 Cllr Lockhart and Cllr Mackenzie will lead on the planning applications for January’s meeting. | TT |
| **8 Treasurer’s Report** | 8.1 Cllr Lockhart reported that no payments had been made from the Community Council account during the last month.  8.2 £3,852 had been disbursed from the £6,000 being held on behalf of the Area Partnership. |  |
| **9 Parking Strategy** | 9.1 ELC Cllr Henderson confirmed that the document which had appeared on the Council’s website had been withdrawn as it was not good enough for consultation.  9.2 It was agreed that in the meantime the Community Council and the Area Partnership should write to ELC referring them to the charrette which had been carried out last year and the 2012 MVA Report. |  |
| **10 Communications Group** | 10.1 The Group had not met during the last month.  10.2 The website was being tweaked and updated details and photos added.  10.3 Cllr Mackenzie was due to meet with the Editor of East Lothian Courier to discuss plans for providing content for the Courier’s 4 times a year ‘Connect’ booklet.  10.4 The mail drop of newsletters to all the new houses was still to be done. | SN, LF, IW, GM, TT |
| **11 Consultations** | 11.1 There had been none during the last month. |  |
| **12 Common Good** | 12.1There was nothing further to report on the work to be carried out to the Old Council Chambers. |  |
| **13 Plastic Free North Berwick** | 13.1 The Chairman announced that his New Year resolution was to make North Berwick a plastic free town. To this end he was arranging a meeting in the Community Centre on 17th January with speakers from Zero Waste Scotland, the Conservation Society and Plastic Free Coastlines.  13.2 It was agreed that the Community Council should support this as a county wide initiative. |  |
| **14 Representatives on Groups & Societies** | 14.1 Representation on the various groups and societies was decided.  14.2 It was agreed to add the Town Plan, Remembrance Day 2018 and the Health & Well Being Forum to the list. |  |
| **15 Reports from Groups & Societies** | 15.1 *Law & Traprain Advisory Group*: Cllr Macnair confirmed that it had been acknowledged that SEPA approval would be required prior to any action to raise water levels. |  |
| **16 Correspondence** | The following communications had been received –   * Letter from the Lord Lieutenant thanking the Community Council for organising such a meaningful and well attended Remembrance Service and Parade. * E-mail from ELC regarding changes to how cash payments to ELC are to be made from 1st January. * E-mail invitation from NHS Lothian to attend a discussion on Joint Health Protection Plan for 2018-2020 at the Edinburgh Faith Mission on 17th January (circulated). |  |
| **17 Any other competent business** | 17.1 It was agreed to circulate the dates of all meetings for the year.  17.2 It was noted that the instructions on the unlit AED boxes could not be read in the dark. This was a planning restriction.  17.3 The lack of recycling bins at the Sports Centre was questioned.  17.4 A member of the public asked about the plans for the undeveloped land to the south of the North Berwick Trust land and was referred to the Trust’s Secretaries. |  |
| **18 Date of Next Meeting** | Tuesday 6th February 2018 at 7.30 pm in the Hope Rooms, Forth Street. |  |