**Royal Burgh of North Berwick Community Council**

**Minutes of the 486th Public Meeting held at 19.30 on Tuesday 1st November 2016**

**in The Fire Station, Station Road, North Berwick**

**Present:** Cllr Hilary Smith, Chairman

 Cllr Kathryn Smith, Secretary

 Cllrs L Cowie, L Kay, G Moodie, C Mackenzie; W Macnair, S Northrop, T

 Todd, E Wales & I Watson

**In attendance:** ELC Cllrs T Day & J Goodfellow, PC D Gray & PC I Paterson, local press, 14 members of the public including Matthew Atton & his team.

**1 Welcome:** The Chairman opened the meeting and welcomed all those present. She was pleased with the makeup of the new Community Council. She pointed out that everyone had the right to be listened to and to expect mutual respect. Decisions should be reached in a fair and reasonable manner. She emphasised that we were all volunteers and were there to represent the community, not to follow personal agendas.

**2**  **Apologies:** Cllr Owen

**3 (a) Minutes of the Meeting held on 4th October 2016:**

3.1aAdoption of the Minutes, which had been previously circulated was proposed by Cllr Macnair and seconded by Cllr Moodie

 **(b) Minutes of the Meeting held on 18th October 2016:**

3.1b Adoption of the Minutes, which had been previously circulated was proposed by Cllr Todd and seconded by Cllr Macnair

**4 Matters Arising:**

4.1 ***4.6 (04.10.16) Cycling in the Lodge:*** Cllr Kay confirmed that this would be raised at the On the Move meeting on 22nd November.

4.2 ***6.4 91 High Street (whynot?):*** The past Chairman had written to Mr Elder but it was disappointing to note that there had been no response from him.

4.3 ***7.2 Community Council Elections:*** It was agreed that the Community Council ward boundaries should be an agenda item for the next meeting.

4.4 ***9.4 Planning Aid:*** The Chairman asked ELC Cllr Goodfellow what training on planning would be available. It was agreed to circulate the e-mail from Planning Aid.

4.5 ***9.5 BT pay phone:*** It was agreed that the issue of the removal of the pay phone in Couper Avenue would be dealt with by the Law Residents & Tenants Association.

4.6 ***4 (18.10.16)***: ***Election of Office bearers:*** In the absence of anyone else willing to do it, Cllr Northrop agreed to take on the role of Treasurer.

4.7 ***6.3 Lime Grove Depot:*** Cllr Kay commented that the Community Council should be asking for a community asset transfer rather than the community buy-out for which it had asked. She offered to draft the appropriate letter to the Chief Executive.

**5 Police Report:**

5.1 PC Gray read out the Police Report which is summarised as follows:

During the period of the Report there had been several incidents of note which were broken down in terms of the agreed priorities for the ward as follows –

1. ***Road Safety***

* On 15/10/2016 there was a report of dangerous driving on Law Road. Vehicle details circulated. No further calls.
* On 19/10/2016 there was a report of dangerous driving and vandalism on A198 on to Clifford Road. A report was taken and further enquiries were to be made to trace the driver.
* On 29/10/2016 there was a report of drink driving on Tantallon Road. No further calls.

2***. Antisocial Behaviour***

* In the early hours of 08/10/2016, a drunk male was reported to be smashing coping stones near to Quality Street. Accused was issued with a RPW for vandalism and damage to be paid for.
* On 09/10/2016 there was a report of a brick (or similar) being thrown at car window whilst parked on Lochbridge Road. There was no CCTV; a door to door was carried out but no suspects were identified. No further police action taken at this time.
* On 09/10/2016 there was a report of kids trying to set a fire in The Lodge Grounds. Police attended, area was searched, no trace of persons.
* On 15/10/2016 there was a report of youths vandalising a bus stop on Dirleton Road. Police were to make further enquiries.
* On 22/10/2016 there was a report of loud music/party ongoing at an address in Lochbridge Road. Police attended; spoke with occupants who were warned to keep the noise down.
* In the early hours of 23/10/16 there was a report of loud music coming from flat in High Street. No obvious signs of noise/music on police arrival.
* On 31/10/2016 there was a report of youths throwing eggs at a house on Law Road. Calls were being monitored due to Hallowe’en, no further calls. No further police action.

3. ***Housebreaking***

* There had been no reports of housebreaking in the area.

4. ***Parking***

* This continued to be an ongoing issue in the area and would be given attention.

5. ***Other Incidents of note*** -

* On 06/10/2016 there was a theft from Fat Face, High Street. A description of a female was obtained but unfortunately there was no CCTV.
* It was reported on 12/10/16 that a garden bench had been stolen from a garden on Forth Street between 07/09/16 and 30/09/16. No scope for further enquiry.
* On 18/10/16 there was a theft from the Co-op. Persons were caught on CCTV and the police are making further enquires.
* There was a report of the theft of pedal bike from wooded area at Trainers Brae on 18/10/2016 between 1600 – 1900 hours.
* On 27/10/2016 there was a drive off from Dalrymple Service Station. The VRM was obtained and enquiries were ongoing to trace.
* On 27/10/2016 there was another theft from the Co-op. CCTV was available; enquiries were ongoing.
* On 29/10/2016 there was a drive off from Dalrymple Service Station. CCTV was available; enquiries were ongoing.

6. **CAPP**

The date of the next CAPP meeting is on Wednesday 30th November

5.2 ***Traffic wardens:*** ELC Cllr Day confirmed that traffic wardens would be starting in the county on 7th November though the Council was still awaiting confirmation of the decriminalisation of parking from the Scottish Government. He confirmed that ELC would be setting the parameters for ticketing.

**6 Planning Matters**

6.1 The following new applications were viewed, discussed and commented on, where appropriate –

**Former Blenheim House Hotel, 14 Westgate:** Alterations, extension to building, erection of outbuildings, railings, gates, formation of steps, formation of hard standing areas and demolition of outbuildings.

For the benefit of the new community councillors, the owner, Matthew Atton, gave the background to his application for change of use of the former hotel back to its original residential use and its sympathetic subdivision into four flats. After full and frank questioning there was a majority vote against the change of use and a majority vote in support of the design.

**8 Stair Park:** Extension to house. No objection was raised.

**13e Melbourne Place:** Formation of dormer and alterations to flat. No objection was raised.

**Tantallon Caravan Park, Tantallon Road:** Extension to buildings and associated works. No objection was raised.

**1 Milton Lodge, Strathearn Road:** Alterations and extension to house. No objection was raised.

**16 Macnair Avenue:** Extension to house. No objection was raised.

**3 Cunningham Court:** Extension to house. No objection was raised.

**35 Clifford Road:** Erection of 1 house and associated works (resubmission). No objection was raised.

**The Marine Hotel & Spa, 18 Cromwell Road:** Internal alterations to building. No objection was raised.

**32 Marmion Road:** Alterations to house. No objection was raised.

**29 Marmion Road:** Installation of roof windows. No objection was raised.

**11 Marmion Road:** Alterations to building, removal of gates and formation of hard standing area. No objection was raised.

**7 (i)** **East Lothian Development Plan:**

7.1 The supplementary Response which had been circulated previously was approved for submission to ELC. Cllr Owen was thanked for its preparation.

 **(ii) SESplan:** Cllr Goodfellow commented that, though only proposing an extra 4,000 houses in East Lothian in addition to the previous SESplan’s 10,050, the critical difference was that, whilst the focus for strategic development in SESplan 1 was the A1 corridor, SESplan 2 included the North Berwick rail corridor within the strategic development area which would have significant implications for the demands on infrastructure. Unfortunately no planning officer were available to give a presentation to the Community Council but there were drop in sessions in the Brunton Hall, Musselburgh on 9th November. He added that there would be no extension to the deadline of 24th November for responses. It was agreed to discuss further at the agenda meeting on 15th November.

**8 Remembrance Sunday:** Councillors were reminded that the Town service would be held in St Andrew Blackadder Parish Church at 10.45 am and were asked to meet in the St Andrew Street vestibule at 10.30 am. Thereafter there would the Act of Remembrance at the War Memorial at 12 noon. The Chairman would take the salute with the Deputy Lieutenant.

**9 Stella Moffat Trust:** The Secretary distributed copies of the Trust document to the new members and confirmed that the next meeting of the Trust would be on 16th November when an update would be given by the factor, Barbara Clark.

**10 Reports from Groups & Societies:**

**North Berwick Trust:** In addition to the Chairman who was automatically an *ex officio* Trustee, there were 4 vacancies on the Trust to fill. The Secretary stated that she had received confirmation that day from the Trust’s solicitors that she and Cllr Watson remained Trustees following the recent Community Council election. The Chairman asked those interested in becoming a Trustee to complete a skills matrix and to forward it to the Secretary along with a statement as to why they wanted to be a trustee by 11th November so that, if necessary, a vote could be taken at the meeting on 15th November to fill the 4 vacancies. The next meeting of the Trust would be the following evening.

**11 Correspondence:**

The following communication had been received –

11.1 A letter from ELC intimating that applications for funding from the **2016 Civic Pride Fund** were being sought. The closing date for applications was 30th November.

**12 Any other competent business:** There was none.

**13 Date of Next Meeting:**

The next meeting of the Community Council will be held at the Fire Station, Station Road, North Berwick on Tuesday 6th December 2016 at 7.30 pm.

**The Royal Burgh of North Berwick Community Council**

The 487th Public Meeting of the Royal Burgh of North Berwick Community Council to be held in the Fire Station, Station Road on Tuesday 6th December 2016 at 7.30 pm

**AGENDA**

1. Welcome
2. Apologies
3. Minutes of Meetings held on 1st November 2016
4. Matters Arising
5. Police Report
6. Planning Matters
7. Communications Group Report
8. SESplan Response
9. Resignation – Casual vacancy

 10. NBCC ward boundary

11. Reports from Groups & Societies

12. Correspondence

 13. Any other competent business

 14. Date of Next Meeting - Tuesday 3rd /10th January 2017